In this training course Excel Advanced, you will first learn the fundamentals of how to work with various types of visual representation. This includes pictures and SmartArt as well as 3D maps for mapping your data. You will then learn more about analyzing your data with PivotTables and PivotCharts, and finally you will learn about some advanced formulas and functions in Excel.

PARAMETERS

<table>
<thead>
<tr>
<th>Parameter</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Version</td>
<td>2.5</td>
</tr>
<tr>
<td>Duration</td>
<td>2:25 h</td>
</tr>
<tr>
<td>Language</td>
<td>English, Chinese, French (Hybrid), Spanish (Hybrid), Brazilian (Hybrid), Japanese (Hybrid), Italian (Hybrid), Russian (Hybrid)</td>
</tr>
<tr>
<td>Release</td>
<td>13.10.2017</td>
</tr>
</tbody>
</table>
# TABLE OF CONTENTS

## PRETEST

## MORE FUNCTIONS OF EXCEL
- Inserting pictures
- Data exchange with other Office applications
- Excel files on Web storage locations
- Chapter test

## PIVOTTABLE AND PIVOTCHART
- Creating and modifying a PivotTable
- Creating and editing a PivotChart
- Pivot: Analysis and settings
- Chapter test

## ADVANCED FORMULAS AND FUNCTIONS
- References
- New functions
- Chapter test

## FINAL TEST
- 16 Questions