With PowerPoint, you can easily create complex presentations. These presentations are based on slides. Templates help you to give your slides an individual layout. Animations make presentations more casual. Tables, charts, standard shapes, pictures and videos clearly present data, information and context.

Before you give a presentation, you should check and correct it. You can then use all available options for managing your presentation, such as saving or printing it for various purposes. During your talk, you can show the presentation as a slide show in full screen and use the tools in the Presenter view.

**PARAMETERS**

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Contact:
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